Dear Parents and Carers,

I am writing to update you further as promised before half term. As you will be aware, the government announced on 28th May that they are continuing with plans to re-open schools for education provision from 1st June 2020, in Nursery, Reception, Year 1 and Year 6. The government has stated that whilst it is encouraging pupils to return to school that this is a matter of parental choice at this time.

Following my previous correspondence to you, I can confirm that we **will** be able to open for the following year group on the following dates only at this time:

* Some Y1 pupils from Monday 8th June

Unfortunately, we are **not** yet in a position to open the school to these year groups:

* Reception, Y2, Y3 and Y4

As always, the safety of our children and school community is our main priority. We will continue to make every effort to open our school to other year groups, but only when it is completely safe to do so. We will be sure to inform parents as carers as soon as this situation changes.

The decision to re-open to only Y1 at this point has been made following a full risk assessment. This enables us to ensure we are able to follow all of the guidelines for schools that were published by the government. At this time, our risk assessment shows that:

* Our maximum capacity for the week beginning 8th June is 28 pupils. This will include numbers attending the childcare service.
* We have a relatively small staff team, of which not all can return to work at this point. We also need to keep the same adults with the same children in their bubble and classroom sizes with current social distancing restrictions have been reduced to a maximum of 10 pupils per group.

We will be reviewing our risk assessment each week and will continue to keep the situation under review. This may mean that we need to make further changes to current arrangements in the future. If this is the case, we will let parents know as soon as possible.

I will write a separate letter to you with all of our updated procedures as a result of our risk assessment.

If our risk assessments show that it is possible to open the school up to additional year groups, we will do so as soon as possible and be sure to let you know at the earliest opportunity.

**Admission of pupils into school**

**Childcare Provision:**

For pupils attending the childcare provision, they will continue to come to school as they are currently doing. Pupils eligible that are not currently attending will need to complete the Microsoft FORM by the Wednesday deadline date indicated below.

**Year 1**

We understand that, for parents of children in this year group, the decision about whether to return your child to school is a difficult one. In order for us to maintain the safety of all our children and staff, we can only re-admit children to school from Y1 on a Monday, having received notification on the previous Wednesday that a parent wishes their child to return to school. This will be conditional on having sufficient available spaces.

This notification period is to give us the necessary time to review all risk documentation, staff rotas, in-school organisation and health and safety requirements to safely cater for additional pupil numbers. If the amount of children exceeds our capacity, then we will be unable to offer a place for that particular week. We will then contact you to advise you of our next steps. Please note that this process will apply for other year groups in the event of more spaces becoming available.

To support with this process, enclosed below is a table indicating the dates by which we expect to receive notification from parents about their child’s attendance:

|  |  |
| --- | --- |
| **Notification by:** | **Starting Date:** |
| Wednesday 3rd June (3:30pm) | Monday 8th June |
| Wednesday 10th June (12pm) | Monday 15th June |
| Wednesday 17th June (12pm) | Monday 22nd June |
| Wednesday 24th June (12pm) | Monday 29th June |
| Wednesday 1st July (12pm) | Monday 6th July |
| Wednesday 8th July (12pm) | Monday 13th July |

If you decide you wish for your child to attend school, please notify the school by completing the attached Microsoft FORMS survey with the email version of the bulletin each week. We will respond to you as soon as we can to confirm that we can accommodate your child. Please do not bring your child to the school unannounced at any time, as we will unfortunately have to turn you and your child away.

I would like to thank you all again for your support for the school in recent times. Working together we will find a way through this and make sure your child has the chance to grow, learn and thrive in the way that they deserve!

Best wishes

Mark Wieder

Head of School